

# POSITION DESCRIPTION (Please Read Instructions on the Back)

1 Agency Position No  
**R398028**

2 Reason for Submission <input type="checkbox"/> Redescription <input type="checkbox"/> Reestablishment		3 Service <input type="checkbox"/> Hdqtrs <input checked="" type="checkbox"/> Field		4 Employing Office Location <b>Twin Cities MN</b>		5 Duty Station		6 OPM Certification No	
Explanation (Show any positions replaced)				7 Fair Labor Standards Act <input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Nonexempt		8 Financial Statements Required <input type="checkbox"/> Executive Personnel Financial Disclosure <input type="checkbox"/> Employment and Financial Interests		9 Subject to IA Action <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
				10 Position Status <input type="checkbox"/> Competitive <input type="checkbox"/> Excepted (Specify in Remarks) <input type="checkbox"/> SES (Gen.) <input type="checkbox"/> SES (CRI)		11 Position is <input type="checkbox"/> Supervisory <input type="checkbox"/> Managerial <input checked="" type="checkbox"/> Neither		12 Sensitivity <input checked="" type="checkbox"/> 1-Non Sensitive <input type="checkbox"/> 2-Noncritical Sensitive <input type="checkbox"/> 3-Critical Sensitive <input type="checkbox"/> 4-Special Sensitive	
								13 Competitive Level Code	
								14 Agency Use	

Graded by	Official Title of Position	Pay Plan	Occupational Code	Grade	Initials	Date
a U.S. Office of Personnel Management						
b Department, Agency, or Establishment						
c Second Level Review						
d First Level Review	<b>Engineering Equipment Operator</b>	<b>WG</b>	<b>5716</b>	<b>9</b>	<b>RM</b>	<b>3/2/98</b>
e Recommended by Supervisor or Issuing Office						

16 Organizational Title of Position (if different from official title) \_\_\_\_\_  
17 Name of Employee (if vacant, specify) \_\_\_\_\_

18 Department, Agency, or Establishment <b>Department of Interior</b>		c. Third Subdivision	
a. First Subdivision <b>U.S. Fish and Wildlife Service</b>		d. Fourth Subdivision	
b. Second Subdivision <b>Region 3</b>		e. Fifth Subdivision	
19 Employee Review—This is an accurate description of the major duties and responsibilities of my position.		Signature of Employee (optional)	

20 Supervisory Certification. I certify that this is an accurate statement of the major duties and responsibilities of this position and its organizational relationships, and that the position is necessary to carry out Government functions for which I am responsible. This certification is made with the aid of the name and title of immediate supervisor.

knowledge that this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false or misleading statements may constitute violations of such statutes or their implementing regulations.

b. Typed Name and Title of Higher-Level Supervisor or Manager (optional)

Signature \_\_\_\_\_ Date \_\_\_\_\_

21 Classification/Job Grading Certification. I certify that this position has been classified/graded as required by Title 5, U.S. Code, in conformance with standards published by the U.S. Office of Personnel Management or, if no published standards apply, in conformity with the most applicable published standards.

22 Position Classification Standards Used in Classifying/Grading Position  
**Standard Position Description R398028**  
**Job Grading Standard for WG-5716**  
**TS-4, dated 1/69**

Information for Employees. The standards, and information on their application, are available in the personnel office. The classification of the position may be reviewed and corrected by the agency or the U.S. Office of Personnel Management. Information on classification/job grading appeals, and complaints on exemption from FLSA, is available from the personnel office or the U.S. Office of Personnel Management.

Typed Name and Title of Applicant  
**U.S. Fish and Wildlife Service**  
**1 Federal Drive**  
**Pt. Snelling, Minnesota 55111-4056**

Signature *Rob M. M...* Date **3/2/98**

Position Review	Initials	Date								
a. Employee (optional)										
b. Supervisor										
c. Classifier										

24 Remarks  
**FULL PERFORMANCE LEVEL**

\_\_\_\_ Supervisor Copy  
\_\_\_\_ Employee copy  
\_\_\_\_ OPF(L) Copy  
\_\_\_\_ Classification Copy

Engineering Equipment Operator, WG-5716-9  
R3-

A. Duties:

Operates a variety of gasoline or diesel powered engineering and construction equipment with wheeled or crawler-type traction and attachments. Work is generally performed on flat, rolling, and some irregular terrain where course to medium grades are required.

Performs the following duties which are typical but not necessarily all inclusive: In forested terrain operates crawler tractor in piling of slash; clearing brush, small trees, tree stumps, and rocks; and developing fire lanes. On areas where terrain is flat, rolling, or irregular, operates crawler tractor or motor grader in grading of roads/trails to fine specifications. On areas where terrain is wet/boggy, operates crawler tractor or excavator by using mats or similar devices.

Operates front-end loader or other attachments to remove piles of dirt/rock/debris, to load trucks, or for the digging of earth or gravel.

Operates bulldozer, excavator, or other attachments to push/place refuse into an open pit or to fill in demolished building sites and cover with earth; to clean ditches; to repair holes in dikes; to excavate ditches and ponds. Services, checks, and fuels equipment and attachments before operation. Performs daily preventive maintenance and makes repairs and adjustments to equipment and attachments. This includes but is not limited to replacing chains and belts, cables, lubrication, oil and filter changes, battery checks, and safety inspections.

May operate farm tractors with auxiliary equipment for farming, mowing, maintaining dikes, and other related activities. In addition may be called upon to perform tasks involved with biological census work, fire suppression, building maintenance, and other miscellaneous duties not requiring any special skill, training, or experience.

B. Skill and Knowledge:

Has good knowledge and skill in the use of controls to operate the equipment and attachments while in motion on flat terrain in a safe manner in carrying out the duties assigned. Has a thorough knowledge of the terrain and the capabilities of the equipment in order to plan the proper approach to assignments. Is able to service, check, and perform preventive maintenance on equipment and attachments. Good hand, foot, and eye coordination is required to operate controls simultaneously. Must be able to operate the equipment in confined areas.

C. Responsibility:

Work consists of a variety of tasks. Work requires grading some surfaces to fine specifications on flat terrain. The worker is responsible for operating in a safe manner to avoid injury to others and damage to equipment. Oral or written instructions and/or work orders concerning the locations of the job, and the work to be done, are given. The incumbent plans the approaches to

the assignment and work is performed without direct supervision. Work maybe spot-checked for compliance of instructions. More detailed instructions and reviews are provided with new, unusual, or complex assignments, or equipment. The incumbent will have to maintain a commercial drivers license and maintain certification on all equipment they operate.

D. Physical Effort:

Heavy physical effort is used in the operation and adjustment of the equipment and attachments. Considerable strain is caused by the constant vibration of the equipment and the jolting received from operation of the equipment over rough surfaces. Location of the controls and attachments frequently require work in awkward or strained positions.

E. Working Conditions:

Work is performed in all types of weather, often in an open drivers seat. The operator is exposed to injury due to the possibility of equipment overturning and is subject to noise, vibration, dust, and fumes from, machinery. Caution must be exercised to prevent injury caused by moving machinery or breaking cables. Caution must be exercised in working around water or wet soil. A condition of employment is the wearing of the official U. S. Fish and Wildlife Service uniform, in a manner prescribed in 3 AM 3 of the Administrative Manual. incumbent is required to obtain and properly wear uniform components within Class \_\_\_\_\_ and \_\_\_\_\_.