

Department of the Interior, U.S. Fish and Wildlife Service Job Analysis

Title: Refuge Manager

Series: GS-485

Grade: 12/13

Org Code:

Position Number: R397090, R397091

A. Duties of the position	B. KSAs necessary to perform duties	C. Rateable (Y/N?)	D. Selective factor (Y/N?)	E. Importance	Rationale for decisions in columns C, D, E
<p>Develops and carries out active stewardship of natural resources to enhance or protect trust resources.</p>	<p>Knowledge of theories, principles, and methods of natural resource conservation and management to conserve, protect, and propagate various species.</p>	<p>Yes</p>	<p>No</p>	<p>1</p>	<p>Required for this position.</p>
<p>Responsible for all aspects of the coordination, planning, implementation, and administration of all activities associated with a refuge/wetland management district.</p>	<p>Ability to manage public or private lands and their associated natural resources.</p>	<p>Yes</p>	<p>No</p>	<p>1</p>	<p>Required for this position</p>
<p>Directs a variety of programs, including law enforcement, safety, fire management, biological monitoring, land acquisition, endangered species, and/or contaminant cleanup or remediation.</p>					
<p>Plans, schedules, attends, and conducts meetings with elected officials, varying levels of government units, and interest groups.</p>	<p>Ability in meeting, dealing, and negotiating with diverse individuals and groups.</p>	<p>Yes</p>	<p>No</p>	<p>1</p>	<p>Required for this position.</p>
<p>Plans and directs a comprehensive public use program to provide optimum information, education, interpretation, and wildlife dependent recreation.</p>	<p>Ability to effectively communicate both orally and in writing in order to convey biological subject matter to the public.</p>	<p>Yes</p>	<p>No</p>	<p>1</p>	<p>Required for this position.</p>
<p>Directs and supervises a multi-disciplined staff in all phases of refuge/wetland management district operations.</p>	<p>Ability to plan, direct, supervise, or coordinate the work of others.</p>	<p>Yes</p>	<p>No</p>	<p>1</p>	<p>Required for this position.</p>