Department of the Interior, U.S. Fish and Wildlife Service Job Analysis

Title: Special Agent Series: 1812 Grade: GS-12 Org Code: Position Number: 9120

A. Duties of the position	B. KSAs necessary to perform duties	C. Ratable (Y/N?)	D. Selective factor (Y/N?)	E. Importance	Rationale for decisions in columns C, D, E
Conducts the full range of law enforcement activities and investigations that are required by laws, rules, regulations, and treaties administered by the Service.	Knowledge of U.S. statutes and regulations pertaining to the protection of fish, wildlife, plants, and their trade on a national and international basis. Ability to conduct investigations using applicable procedures, techniques, and Service guidelines.	Yes	No	1	Required for this position
Conducts thorough investigations as assigned and where necessary identifies the need for undercover operations.	Ability to conduct and coordinate joint investigations in cooperation with other agencies.	Yes	No	1	Required for this position
Exercises initiative and resourcefulness in developing sufficient evidence in support of legal charges as alleged. Discerns the magnitude of the assigned investigation and collects, segregates, and develops facts from which prosecutions may result.	Ability to independently analyze data for developing evidential information necessary to establish violation of Federal law.	Yes	No	1	Required for this position
Maintains liaison with Federal, state, and local enforcement authorities and with other organizations inside and outside the Service for purpose of obtaining, securing, or exchanging information and testimony.	Ability to communicate orally.	Yes	No	1	Required for this position
Exercises initiative and resourcefulness in developing sufficient evidence in support of legal charges as alleged.	Ability to communicate in writing.	Yes	No	1	Required for this position